

Skin and Cancer Associates, LLP complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Skin and Cancer Associates, LLP not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Skin and Cancer Associates, LLP:

Provides free aids and services to people with disabilities to communicate effectively with us, such as:

Qualified sign language interpreters, written information in other formats (large print, audio, accessible electronic formats, other formats)

Provides free language services to people whose primary language is not English, such as: Qualified interpreters / Information written in other languages

If you need these services, inform the staff of your needs at the time of making an appointment and they will assist you with appropriate assistance.

If you believe that Skin and Cancer Associates, LLP has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with the onsite office manager. Office staff will readily assist you with directions for complaint procedures and how to file a grievance.

You may also direct concerns and or complaints to:

Advanced Dermatology Management

C/O Darlene Tomlinson, MBA, MHL

P.O Box 69-4730, Miami Florida 33269

Ph: 305-623-5595

Fax: 305-623-1937

Email: D.Tomlinson@admcorp.com

You can file a grievance by mail, fax, or email. If you need help filing a grievance, Darlene Tomlinson, is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services

200 Independence Avenue, SW

Room 509F, HHH Building Washington, D.C. 20201

1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.